

Acquire One Privacy Policy

Acquire One Pty Ltd (Australian Company Number (ACN) 619 546 020) is committed to protecting and respecting your privacy.

This policy (together with our Terms of Use and any other documents referred to in it) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

1. Information collection

1.1 In order to provide a better service to you, we may collect and process the following data about you:

- a. information that you provide by filling in forms on our site www.acquireone.com.au ("our site"). This includes information provided at the time of registering to use our site, subscribing to our service, posting material or requesting further services. We may also ask you for information at other times, for example in connection with a promotion or when you report a problem with our site;
- b. if you contact us, we may keep a record of that correspondence;
- c. we may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them;
- d. details of your visits to our site and the resources that you access.

1.2 We only retain personal data for so long as it is necessary. Data may be archived as long as the purpose for which the data was used still exists.

2. Uses made of the information

2.1 The purposes for which information may be used by us include:

- a. to provide and administer goods and services, such as verifying a customer's identity; contacting customers about orders and bookings; processing payments;
- b. to provide customer support, including assistance with ordering goods and services and responding to other enquiries or requests
- c. to operate competitions, promotions and events managed by Acquire One (including where we provide this service on behalf of third party organisations)
- d. carrying out our obligations arising from any contracts entered into between you, or a third party on your behalf, and us;
- e. allowing you to participate in interactive features of our service, when you choose to do so;
- f. designing and conducting surveys/questionnaires for client profiling/segmentation, statistical analysis, improving and furthering the provision of our products and services;
- g. complying with laws and regulations applicable to us or any of our affiliates in or outside Australia;
- h. legal proceedings, including collecting overdue amounts and seeking professional advices;

- i. researching, designing and launching services or products including seminars/events/forums;
- j. To answer enquiries; or
- k. purposes directly related or incidental to the above.

2.2. Disclosure of your information

We will keep the personal data we hold confidential but may provide information to, when required to carry out the purposes above:

- a. personnel, agents, advisers, auditors, contractors, financial institutions, and service providers in connection with our operations or services;
- b. our offices, affiliates, business partners and counterparts (if any);
- c. persons under a duty of confidentiality to us;
- d. persons to whom we are required to make disclosure under applicable laws and regulations in or outside Australia; or
- e. actual or proposed transferees or participants of our services in or outside Australia.

3. Cookies

3.1 Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site. By continuing to browse the site, you are agreeing to our use of cookies.

3.2 We use the following cookies:

- a. Strictly necessary cookies.** These are cookies that are required for the operation of our website. They include, for example, cookies that enable you to log into secure areas of our website, use a shopping cart or make use of e-billing services.

3.3 Please note that third parties (including, for example, advertising networks and providers of external services like web traffic analysis services) may also use cookies, over which we have no control. These cookies are likely to be analytical/performance cookies or targeting cookies.

3.4 We may use the following third party web analytic services on the website. The service providers that administer these services use technologies such as cookies, web server logs and web beacons to help us analyse how visitors use the website. The information collected through these means (including IP address) is disclosed to these service providers, who use the information to evaluate use of the website. These analytic services may use the data collected to contextualise and personalise the marketing materials of their own advertising network.

3.5 . Google Analytics- Acquire One uses Google Analytics on its website, a web analytics service provided by Google, Inc. ("Google"). The following is a Data Privacy Statement in relation to the use of cookies by Google Analytics:

Google Analytics is a web analysis service provided by Google. Google utilises the data collected to help Acquire One analyse how users use the websites. The information generated by the cookie about a customer's use of the website (including its anonymised IP address) will be transmitted to and stored by Google on servers in the United States. Google will use this information for the purpose of evaluating customer use of the website, compiling reports on website activity for website operators and providing

other services relating to website activity and Internet usage. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf.

Google will not associate your IP address with any other data held by Google. You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website. By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set out above.

You can prevent Google from detecting a cookie that is generated because of and related to your usage of this website (including your IP address) as well as processing of these data by downloading and installing this browser plugin: <http://tools.google.com/dlpage/gaoptout?hl=en>

We may combine information collected through Google Analytics with other information we collect, to enable us to provide you with relevant marketing content.

4. Security

4.1 All information you provide to us is stored on our secure servers. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our site, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

4.2 Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

5. Changes to our privacy policy

Any changes we make to our privacy policy will be posted to this page.

6. Data transfers

We may hold your data on servers in Australia and any other territories as we see fit from time to time. We may also transfer your data to our overseas offices or to any people listed at Clause 3 above, who may be located in or outside of Australia, including None.

7. Your consent and rights

7.1 By using our service, making an application or visiting our website, you consent to the collection and use of your information and other activities as outlined in this policy.

7.2 Under the Privacy Act (the "Act"), individuals have the right:

- to check whether we hold personal data about you and to access such data;
- to require us to correct as soon as reasonably practicable any data relating to you that is inaccurate;
- to ascertain our policies and practices in relation to personal data and the kind of personal data held by us; and

- to withdraw your consent to the use of your personal data for marketing purposes and we shall not use your personal data for marketing purposes after you communicate your withdrawal of consent to us.

7.3 You may exercise your opt-out right by notifying us if you wish to withdraw your consent to the use of your personal data for direct marketing purposes. Please send requests to opt-out and for access to data, correction of data, information regarding policies and practices and kinds of data held, questions or complaints to:

Acquire One Pty Ltd

info@acquireone.com.au

7.4 In accordance with the Act, we have the right to and may charge a reasonable fee for processing any data access request.

Last updated: **20 February 2019**